

**DENMARK VILLAGE BOARD MEETING
MONDAY, AUGUST 1, 2016
4:30 P.M., DENMARK VILLAGE HALL**

CALL TO ORDER/ROLL CALL

President Mleziva called the meeting to order at 4:30 p.m. at the Village Hall, 118 East Main Street, Denmark, WI 54208

Present: Susan Selner, Vince Wertel, Alan Schilke, Paul Hargarten, Mary Jo Bielinski, Gregory Mleziva

Absent: Milton Bielinski

OFFICIALS/STAFF PRESENT

Clerk Sherri Konkol, Treasurer Kim Coogle, Director of Public Works Erika Sisel, DEO Dan Delebreaux

REMARKS/COMMENTS BY VILLAGE PRESIDENT

President Mleziva welcomed all present. He recapped the rules of an open meeting and cited the two opportunities outlined in the agenda where pre-registered citizens or anyone present could speak

PREREGISTERED CITIZENS TO BE HEARD

Kathy Stein, 530 DePere Road, thanked the village for everything they have done for her and her family. Stein was approached by people asking what it would take to get a golf cart on the road in the Village. She provided the Board with ordinances from the Village of Reedsville on Golf Carts and All-Terrain Vehicles. And, just wanted to know if the Village would consider an ordinance something similar to Reedsville's for Golf Carts.

President Mleziva referred this to the Law Enforcement Committee.

APPROVE CONSENT AGENDA. ALL ITEMS UNDER CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL BE ENACTED UPON BY ONE (1) MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A TRUSTEE SO REQUESTS IN WHICH EVENT THE ITEM WILL BE REMOVED AND PUT ON THE REGULAR AGENDA AS DESIGNATED BY THE VILLAGE PRESIDENT

Wertel/M.J. Bielinski moved to approve the consent agenda with one clarification by S. Selner in the Village Board Meeting minutes of July 18, 2016 under Discussion/action regarding: The Denmark Lions Club's request to put a gazebo on Village Parcel 146 at 140 Wisconsin Avenue (Denmark War Memorial Park) It states the High School Tech Ed class and Boy Scouts will be helping out with the project and should state "High School Tech Ed class and Boy Scouts will be approached to help out with the project." Motion carried.

TREASURERS MONTHLY REPORT ON REVENUE/EXPENDITURES

M.J. Bielinski presented the monthly treasurers report.

BOARD ACTION REGARDING: THE DENMARK LIONS CLUB'S REQUEST TO PUT A GAZEBO ON VILLAGE PARCEL VD-46 AT 140 WISCONSIN AVENUE (DENMARK WAR MEMORIAL PARK)

The Village Board had the opportunity to meet at the park to see a proto-type of the shape of the gazebo, and where The Lion's Club is planning on placing the gazebo before the regularly scheduled meeting. The suggestion was made to remove the pine tree behind the Memorial Park sign, and place the gazebo on the hill behind the sign instead of putting it in front of the sign. The questions were brought up as to who will pay for the tree removal and the maintenance of the gazebo. The Village and Lions Club will have to work together to figure out tree removal and maintenance. There was concern that maybe a gazebo wasn't the right fit for that area and maybe other options could be looked into such as cement benches. **M. Bielinski/Wertel moved to proceed with the concept of step 2 designing of the gazebo. Motion carried 6-1. Mleziva opposed.**

BOARD DISCUSSION/ACTION ON APPROVING LINE OF CREDIT

This item was postponed due to the delay in receiving rates from an additional financing firm

BOARD DISCUSSION/ACTION ON THE SALE PRICE OF THE VILLAGE GARAGE

Cooke shared that our Assessor, Adam Servi of Keystone Appraisals stated the garage is worth \$60,000.00 - \$70,000.00 as is. It was suggested to start the listing price at \$65,000.00.

Selner/Wertel moved to approve \$65,000.00 as the sale price for the Village Garage. Motion carried.

BOARD DISCUSSION/ACTION REGARDING WOODROW STREET PEDESTRIAN SAFETY ISSUE AS IT RELATES TO WOODROW STREET FROM GREEN BAY ROAD TO NORTH AVENUE

Mleziva shared that Sisel received some rough estimates for sidewalk cost on Woodrow Street. The Board is exploring the need for sidewalks on Woodrow Street.

Discussion Points:

- What are all the options?
- Goal is to find a safe and cost effective solution for this main thoroughfare.
- Consider no parking on both sides of Woodrow Street.
- How do you put a price on child safety?
- Should developers put in sidewalks when the area is developed?

DEO Delebrea stated the following:

- He was on Woodrow Court at 9:30 p.m. one evening and there were 2 boys on bikes, and they were very hard to see.
- He checked into digital speed signs and each sign is \$3,300, so it would be quite expensive to purchase two of them.
- There is a streetlight out on Woodrow Street.
- Shared there was is a Metro-count put on Woodrow Street to see how much traffic, etc. there actually is on Woodrow Street.

Sisel will check on more options with our engineer.

This item was tabled until the Board gets more information from the engineer.

BOARD DISCUSSION/ACTION REGARDING WOODROW STREET PEDESTRIAN SAFETY AS IT RELATES TO PLACING STOP SIGNS AT NORTH AVENUE ROAD AND WOODROW STREET AND OAK STREET/WEST WOODROW COURT AND WOODROW STREET

This item was tabled until we obtain more information from the Police Officers regarding possibly putting up stop signs at North Avenue Road and Oak Street to help slow traffic down.

BOARD DISCUSSION/ACTION ON FEE SCHEDULE ADDITIONS, CHANGES, OR UPDATES

The fee schedule will be posted on the village website for residents to review, and if anyone has any questions, they should stop by the Village Hall and staff will try to answer them. The fee schedule will be enacted upon at the next Village Board meeting.

REPORT OF VILLAGE OFFICIALS

Konkol

Gave an update on the progress General Code is making on our recodification. They will start the process of Editorial Analysis late this week.

Stated if you haven't been to the Farmers Market, be sure to check it out on Tuesday evenings from 3:00 p.m. to 7:00 p.m. at Trailhead.

Gave an update on Family Dollar. They are hoping to have revised plans by the end of the week, and then bring them to the Planning Commission for review and approval.

Cookle

- Final TIF audit is scheduled for Tues Sept 6th.
 - Final accounting agreement must be filed with the state by 10/4/16.
- Village lighting – concerns were brought to our attention regarding dark streets in some areas of the Village.
 - There is currently no Focus on Energy programs available for municipalities, anything that was available expired in January 2016.
 - Spoke to Lynn Schad, the Lighting Consultant @ Wisconsin Public Service. She clarified that there are no minimum lighting requirements in the Village that must be followed, municipalities have the final say.
 - There are options to add lights (reflectors/solar lights/more lumens for existing lights
 - If there is an existing pole on the street, WPS does not charge for the fixture. We would need to sign a 3 year contract for about \$20/month for each additional light we would want installed (\$20/month x 12 months x 3 years = \$720 for the 3 years)
 - If I get Ms Schad pole numbers for dark areas, she can tell me the current wattage & lumens the fixture is illuminating & what our options are to increase the lighting
 - As older lights fail, WPS has been changing to LED. Daybreak Estates is a newer subdivision so they probably already have LED lights.

- Lighting is a sensitive topic because each homeowner has his/her own opinion of what they consider ideal lighting.
- Mid-year budget amendments have been made & are being closely monitored; budget to actual numbers appear to be right on track.
- A review of the 2015 real estate tax roll revealed approximately 90+ residents in the Village were not receiving the Lottery & Gaming Credit on their property tax bills. Letters were sent out 7/12 to the residents affected along with Form LC-110 which needs signed & submitted to the Brown County Treasurer. (2015 lottery & gaming credit value was \$101.10)
- Working to secure interim financing for upcoming projects. Funding may be thru USDA Rural Development but RD doesn't release funds to the Village until projects are completed. Very low interest rates. Interim financing would be used to bridge the gap until funds are actually received.

Sisel

While pressures and supply and return lines were being checked on the generator, a leak was discovered on the seals of the injection pump or O rings on the injectors are leaking. This means diesel fuel is getting into the oil, which causes damage to the engine. A rental unit was brought in, and will be used until generator is repaired.

The Above Ground Storage Tank is in place and the Underground Storage tank has been removed. The State inspector reviewed the plan and inspected the new tank and fuel lines and everything passed inspection and approval was given.

The above ground fuel storage tank and fuel lines for the back-up engines at Well 3 are not in compliance with state code and need to be replaced. The tank and piping will be replaced as soon as possible to comply with state statutes.

McMahon is surveying the Swale and Pond on the Houfek property.

Four new 25 MPH signs will be placed on Woodrow Street tomorrow.

Crack Filling Services filled cracks on Tivoli Trail, Jacob Drive, Carlsburg Court, Feucht Road, Green Bay Road, Daybreak Court, and Fox Path Trail.

DEO Delebreau

Not a lot of serious crimes happening in the Village.

Had very minor issues on Lions Weekend.

The Dodge had issues with emergency lights and a clamp let loose on the engine.

COMMENTS/SUGGESTIONS FROM CITIZENS PRESENT

Bob DeGrave, 508 Woodrow Street, if sidewalks are put on the east side of the street, with all the utility poles and trees there, will WPS be moving poles? Who will pay for this, and who will pay for tree removal? Stated he has a double lot and in his opinion he will end up paying \$25,000 - \$30,000, and doesn't see it. If it comes down to it he stated he will move out of the Village.

Jody Duckart, 611 Woodrow Street, likes the idea about a proposal for bike lanes. Feels the parking should be kept on the west side of the street. Couldn't a curb be put in where the white line is to make a lane for pedestrians? This would be a lot more cost efficient, and there has to be a simpler way than putting sidewalks in. There are only 1 or 2 residents on the street complaining about pedestrian safety, and in her opinion, everyone else is concerned about the speeding. Stated that she pays more in taxes than most people and feels that she should not have to call for permission for guests to park on the street and that the Village should stop taking stuff away from the residents.

Dollie Ovsak, 661 Woodrow Street, stated that traffic seems to be going a lot slower on Woodrow and thanked the Board for their effort. Stated she has seen a change already.

Bob DeGrave, 508 Woodrow Street, feels the red signs from the Sheriff's Office that residents put up are working. Feels the street is wide enough and there is no need for sidewalks. Questioned why the board got a copy of what the cost for the sidewalks would be and the residents didn't. Mleziva explained that what the Board had in front of them was a very preliminary ball park figure and shared it with the residents present. DeGrave is also concerned with the snow removal.

Deb DeGrave, 508 Woodrow Street, asked How many walkers are there in winter, and why the residents would need to keep the sidewalks clean if no one uses them in winter. There are only walkers on Woodrow from April to October. Also stated that Public Service fixed the street light that was out on Woodrow Street.

Jody Duckart, 611 Woodrow Street stated that the speed on Woodrow Street has gotten better.

Lloyd Schott, 515 Woodrow Street, thanked the officers for coming in early to patrol Woodrow Street and making some traffic stops. Asked if walkers don't feel safe, why would they keep walking that way if they are concerned about their safety? Feels there are only a dozen walkers that take that route when they walk.

Bill Kane, 451 Sunset Court, stated the white line on Woodrow Street was discussed when Administrator Ellis was here. Also stated a solution to the problem would be round-a bouts, because they would slow the traffic down. Also suggested getting rid of the poles.

Alan Malewiski, 405 Woodrow Street, has lived there for over 40 years, and there are some walkers on Woodrow Street, but they are the same ones every day. Is more concerned about the speeding issue than pedestrian safety.

CLOSED SESSION

Wertel/Schilke moved to Convene into closed session pursuant to Wis. Statutes Section 19.85(1)(e) deliberating or negotiating the purchasing of public property, the investing of public funds, or conducting other specified public business, as it relates to Economic Development whenever competitive or bargaining reasons require a closed session. Roll call vote: Selner – aye, Wertel – aye, M. Bielinski – aye, Schilke – aye, Hargarten – aye, M.J. Bielinski – aye, Mleziva – aye. Motion carried.

Wertel excused at 6:45.

RECONVENE INTO OPEN SESSION UNDER WIS. STATUTE 19.85(2) TO TAKE POSSIBLE ACTION ON ITEM(S) IN CLOSED SESSION

Schilke/M. Bielinski moved to reconvene into open session. Motion carried.

No action taken.

ADJOURN

Selner/M.J. Bielinski moved to adjourn at 6:46 p.m. Motion carried.

Minutes submitted by Sherri Konkol, Village Clerk

DRAFT