

April 4, 2016 (Village Board Meeting)

**DENMARK VILLAGE BOARD MEETING  
MONDAY, APRIL 4, 2016  
4:30 P.M., DENMARK VILLAGE HALL**

CALL TO ORDER/ROLL CALL

President Mleziva called the meeting to order at 4:30 p.m. at the Village Hall, 118 East Main Street, Denmark, WI 54208

Present: V. Wertel, Mary Jo Bielinski, Milton Bielinski, A. Schilke,  
P. Hargarten, G. Mleziva

Excused: S. Selner

OFFICIALS/STAFF PRESENT

Clerk Sherri Konkol, Treasurer Kim Coogle, Director of Public Works Erika Sisel, DEO Dan Delebreaux

REMARKS/COMMENTS BY VILLAGE PRESIDENT

President Mleziva welcomed all present. He recapped the rules of an open meeting and cited the two opportunities outlined in the agenda where pre-registered citizens or anyone present could speak.

PREREGISTERED CITIZENS TO BE HEARD

Jim Bielinski, 410 West Woodrow Court,

- Asked about the gravel at Mahlik Lane, and if something can be put down to fill in the potholes. Sisel will get a hold of Bielinski and discuss.
- Bielinski also asked why the snow removal on Main Street is being done during the day (they are blocking intersections), and why isn't the snow being removed from the front of Images? Sisel stated the area by Images was not in the contract, and will address the day time snow removal with Pro 1.
- Bielinski asked if the Fire Department could close Danish Way from 1:00 p.m. to 4:00 p.m. for the Water Fights to be held at their 100 Year Celebration. They would block the road off at the entrance of the apartment building. He stated he will contact the residents that live there to let them know. This will be an agenda item in May.
- Bielinski also asked about the manhole on Hershman Avenue and when it will be fixed. Sisel stated it will be fixed tomorrow.

APPROVE CONSENT AGENDA. ALL ITEMS UNDER CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL BE ENACTED UPON BY ONE (1) MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A TRUSTEE SO REQUESTS IN WHICH EVENT THE ITEM WILL BE REMOVED AND PUT ON THE REGULAR AGENDA AS DESIGNATED BY THE VILLAGE PRESIDENT

April 4, 2016 (Village Board Meeting)

**M. Bielinski/Schilke moved to approve consent agenda except for 4. d. ii. Motion carried.**

4. d. ii. Approval of Permit to display Fireworks; Spielbauer Fireworks Co. for the Denmark Fire Department 100 Year Centennial on May 14, 2016.

- Mr. Spielbauer is asking that the \$50.00 fireworks permit fee be waived, as the show is being donated by Spielbauer at no charge to the Volunteer Fire Department

**M.J. Bielinski/Schilke moved to waive the \$50.00 fireworks permit fee for the Volunteer Fire Department, a non-profit organization that contributes to the Village, for their 100 Year Centennial. Motion carried.**

#### UPDATE ON ADDITIONAL NEEDS FOR DEO VEHICLES

DEO Delabreau explained the benefits of using Laser Technology verses Dash Mountable Radar for speeding offenses. Dash Mountable Radar, which is what we have now is harder to use, because you have to be pointed in the direction the traffic is going to use it. Currently our DEO's are borrowing a Laser from the Brown County Sherriff's Office, and are requesting the Village purchase a Laser to be shared by the Denmark Squad cars.

#### AUDIT PRESENTATION BY SCHENCK SC

The 2015 Audit Report was presented by Mike Konecny and Bryan Grunewald of Schenk SC

#### BOARD DISCUSSION AND ACTION OF DISCONTINUATION OF THE NORSE BUSINESS PARK RESTRICTIVE COVENANTS

President Mleziva suggested that each Board member read and take a good hard look at the Norse Business Park Restrictive Covenants, and reconvene with an agenda item to take action. Call special meeting to discuss this and the Recodification Organizational Analysis.

#### BOARD DISCUSSION AND POSSIBLE ACTION ON HOUFEK PROPERTY SIGNAGE

Konkol presented 2 proposals to the Board, one from JAG Outdoor Sign Company, and one from Signs by Mac.

**M. Bielinski/Wertel moved to accept the proposal from Signs by Mac for an 8' X 20' sign with aluminum panels for placement along I-43, and a smaller wooden sign not to exceed \$571.31 with a Site Plan of the Parcels on the land near Kvitek Road. Motion carried.**

#### APPROVAL OF LETTER TO BROWN COUNTY FOR TRAFFIC CONTROL

A letter drafted by Sisel was presented to the Board requesting the Brown County Highway Department do a speed study on County Road R near Morning Star Lane. For the safety of the residents entering and exiting Morning Star Lane and North Avenue Road the Village would like the speed limit to be 45 mph prior to entering and after exiting the Village limits. The Village would also like the Engine Braking sign location changed from the west side of County Road R, south of North Avenue Road to the Village of Denmark sign located on the west side of County Road R, north of North Avenue Road. The Village also requests the county change the school zones on County Road T to one continuous zone beginning at the intersection of County Road KB and extending through North Avenue Road.

**Schilke/M.J. Bielinski moved to approve the letter to Brown County for Traffic Control. Motion carried.**

April 4, 2016 (Village Board Meeting)

BOARD DISCUSSION AND POSSIBLE ACTION ON BILLING FIRE DEPARTMENTS FOR BULK WATER USAGE

President Mleziva suggested meeting with Fire Chief Dave Bielinski to discuss billing surrounding municipalities for bulk water usage from the Village.

**Mleziva/Wertel moved to meet with Chief Bielinski to set up a meeting to discuss the flow through of water billing for other municipalities. Motion carried.**

BOARD DISCUSSION ON RENEWAL OF CONTRACTS

- Should we go through the bid process yearly?
- Pro 1 will do the lawn mowing for the same price as last year.
- Should we do a 3 or 5 year contract?

Department Heads will continue to be held accountable for renewing contracts.

RESOLUTION 03-2016 TO TERMINATE THE TAX INCREMENT DISTRICT 1

**Wertel/M.J. Bielinski moved to approve Resolution 03-2016 to terminate the Tax Increment District 1. Motion carried.**

COMMITTEE REPORTS

Sisel

**Utility Report**

- All three raw sewage pump rotating elements have been replaced by staff
- The sanitary sewer replacement project in the Lynch Avenue easement area is slowly moving forward. The project will not be bid out until permits are obtained and financing has been secured. If all goes well the project will hopefully begin winter 2016-2017.
- Taps were removed from the secondary clarifiers
- Fecal sludge samples were collected and sent in for analysis. This is completed prior to land application
- Installed new influent sampler sink
- Repaired the degritter

**Water Report**

- Quarterly meter reading was completed
- The new 2016 Chevy Silverado has been purchased from Gandrud

**Streets/Village Garage/Village Hall**

- Installed lighting in the voting booths, repaired the sink in the women's bathroom, and changed ballasts in the ceiling lights at the Village Hall
- Patched potholes with cold mix
- Installed new sign posts for signs on Pleasant Ave, Maple Street, and Hager Road

**Parks**

- Skate park equipment was moved back into place
- Picnic tables have been put out by Lickety Splits and Subway

April 4, 2016 (Village Board Meeting)

**Stormwater**

- Catch basins were cleaned
- Cleaned the outlet pipe of the Daybreak Estate pond

Cooke

Update given on Police Needs – Our DEO's asked whether the Village would be able to purchase a portable laser at a cost of \$1801.

- Funding available because with excess 2015 funds we had allocated \$10,000 to get police squads & equipment needed for new DEO's. So far we've purchased 2 cradle points for squads costing \$2100. Brown County has provided the Village with all other equipment needed to be in compliance at no charge.
- BCSO paid us (via crediting our 1<sup>st</sup> qtr. invoice) \$4,960.06 for our radios, we've paid the loan balance off of \$3,790.50, resulting in a positive increase in cash of \$1,169.56
- Deputy Dan Delebreaux attended a Lenten Lunch in February in which he spoke to 30-40 citizens & explained the role of the BCSO DEO, updates on new scam warnings, & opened the floor to a Q & A session. Attendees gave donations for the meal, which in turn was issued on a \$283.90 check made payable to the Village of Denmark to be used for the Brown County Sheriff's Office in Denmark.
- 2015 excess funds that will be used for laser:  $\$1,801 - (\$1,169.56 + 283.90) = \$347.54$

Board members will get paid with a regular check this year vs a payroll check. Members will receive a 1099 at the end of the year. This will save the Village 7.65% for FICA/Medicare, as well as the workers comp liability because they were on Village payroll in the past.

Konkol

Nothing to report.

**Mleziva/Wertel moved to suspend the rules of the regular meeting and open the floor for comments from the audience. Motion carried.**

Burnell Christensen, 304 Hershman Avenue, asked about getting School Zone signs by All Saints School.

Jim Bielinski, 410 West Woodrow Court, asked if the DEO's are on duty, and the fire department gets a call could they be at the corner of R & KB and R & North Avenue if they are going that way. That would really help out controlling the traffic. Bielinski also asked if the DEO's could lead and end the fire truck parade they will be holding to kick off their 100 Year Centennial.

**M.J. Bielinski/M.Bielinski moved to go back to the regular rules of the meeting. Motion carried.**

**COMMENTS SUGGESTIONS FROM CITIZENS PRESENT REGARDING AGENDA ITEMS**

Charles Collier of the Denmark News, requested a copy of the Audit Report

Rosemary Wegner, 150 Highridge Avenue, asked if the Board had any information on the question she brought up about lights in Daybreak Estates at the last Board meeting.

- The village contacted WPS to see if we can add lights
- If the village can get an estimate of the number of poles and lumens, the designer could give us an estimate
- The Village would have to request additional lighting

April 4, 2016 (Village Board Meeting)

President Mleziva suggested having a Town Hall meeting regarding the lighting concerns in Denmark, not only in Daybreak Estates, but throughout the entire Village.

Jim Bielinski, 410 West Woodrow Court, will the bottom of the fence where it curls up at the bottom behind home plate and along the first base line be fixed? When is the irrigation system being put in? President Mleziva stated that the Village is a 1/3 contributor for the irrigation system and we will re-visit with the Baseball Club to follow up. Sisel will check on getting the fence repaired.

#### REPORT OF VILLAGE OFFICIALS

All information from Village Officials was covered in the Committee Reports.

#### CLOSED SESSION

**Wertel/ M.J. Bielinski moved to Convene into closed session pursuant to Wis. Statutes Section 19.85(1)(e) deliberating or negotiating the purchasing of public property, the investing of public funds, or conducting other specified public business, as it relates to Economic Development in the Norse Business Park whenever competitive or bargaining reasons require a closed session.**

**Wertel/Schilke moved to reconvene into open session. Motion carried.**

#### ADJOURN

**Wertel/M. Bielinski moved to adjourn at 8:00 p.m. Motion carried.**

Minutes submitted by Sherri Konkol, Village Clerk