

February 6, 2017 (Village Board Meeting)

**DENMARK VILLAGE BOARD MEETING
MONDAY, FEBRUARY 6, 2017
4:30 P.M., DENMARK VILLAGE HALL**

CALL TO ORDER/ROLL CALL

President Mleziva called the meeting to order at 4:30 p.m. at the Village Hall, 118 East Main Street, Denmark, WI 54208.

Present: Susan Selner, Vince Wertel, Milton Bielinski, Alan Schilke, Mary Jo Bielinski, Gregory Mleziva

Excused: Paul Hergarten

OFFICIALS/STAFF PRESENT

Clerk Sherri Konkol, Treasurer Kim Coogle, Director of Public Works Erika Sisel, DEO Jonathon Dzekute, DEO Dan Delebreaux, Building Inspector Ralph Witte, Village Attorney Terry Bouressa

REMARKS/COMMENTS BY VILLAGE PRESIDENT

President Mleziva welcomed all present. He recapped the rules of an open meeting and cited the two opportunities outlined in the agenda where preregistered citizens or anyone present could speak.

PREREGISTERED CITIZENS TO BE HEARD

None.

APPROVE CONSENT AGENDA. ALL ITEMS UNDER CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL BE ENACTED UPON BY ONE (1) MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A TRUSTEE SO REQUESTS IN WHICH EVENT THE ITEM WILL BE REMOVED AND PUT ON THE REGULAR AGENDA AS DESIGNATED BY THE VILLAGE PRESIDENT

Selner/Schilke moved to approve the consent agenda as presented. Motion carried.

BOARD APPROVAL OF MONTHLY DISBURSEMENTS

M. Bielinski/Selner moved to approve the monthly disbursements to be paid by the Village. Motion carried.

BOARD DISCUSSION ON FUTURE ECONOMIC DEVELOPMENT IN THE VILLAGE

President Mleziva gave an update that there are developers interested in the Bohemia Drive property, but there are traffic flow concerns. And, in order to plan for anticipated new development and supportive transportation facilities, he and staff requested a meeting with Paul Fontecchio, Brown County Highway Commissioner, and Nick Uitenbroek, Brown County Public Works Engineering Manager. Fontecchio suggested Brown County Planning Commission prepare a scope of services to develop an area development plan in coordination with the Brown County Public Works Department. The Village has requested the County to assist with developing a future road plan. The Village will utilize the County as they cost less than a consultant, they have

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experience developing and implementing road plans, they would be involved because of the impact on the County Roads in the Village and they know the DOT rules and statutes. After the road plan is developed, there will be Public Hearing to obtain input into what land uses stakeholders would like to see in the area and what issues may currently exist.

President Mleziva stated that he and staff also met with Troy Streckenbach, County Executive. Streckenbach stated that the Village has to look at the “Big Picture” as far as Economic Development, and that the County will work with the Village, and give advice as to getting development.

President Mleziva shared with the Board that he and Trustee Milt Bielinski met with a realtor possibly interested in developing the land that the Village owns, and stated the realtor is here to speak to the Board.

Ed Rudd, of Keller-Williams Commercial Realty introduced himself, and stated that there is a lot of opportunity in the Village, and is interested in developing the land that the Village owns. Rudd stated that the advantage of working with a Commercial Realtor is that they are out there looking for development, and can list the properties with commercial realtors in the premium listing on LoopNet.

- A question was asked as to how much say the Village Board would have in what is being brought in for development in the Village. Rudd stated that the Village would have the final say.

President Mleziva stated we would discuss with our attorney and the County whether or not a contract with a Commercial Realtor would work for the Village, and see where it goes.

BOARD DISCUSSION/APPROVAL OF RECOMMENDATION FOR A REVISED FEE SCHEDULE FROM THE BUILDING INSPECTOR

Witte explained the changes to the current fee schedule and how he went about making them by comparing with surrounding municipalities.

Selner/M.J. Bielinski moved to approve the revised fee schedule from the Building Inspector. Motion carried.

BOARD DISCUSSION/APPROVAL OF 3 YEAR SNOWPLOWING CONTRACT WITH PRO 1

One trustee concerned that contract might be a little out of line with Pro 1’s fees and the time it takes to complete plowing of the Village, and would like to get the Public Works Committee together and hash out what we are being charged, and bring the committee’s recommendation back to the Board at the March meeting.

M. Bielinski/Selner moved to postpone the decision on the approval of a 3 year snowplowing contract with Pro 1 until the March Board meeting at which time the Public Works Committee will bring a recommendation to the Village Board. Motion carried. Mleziva voted Nay.

BOARD DISCUSSION/APPROVAL OF THE “VILLAGE POLICY STATEMENT FOR RECONSTRUCTION PROJECTS & PRIVATE LATERAL REHABILITATION”

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Sisel explained the policy to the Board. Lateral replacement in the right-of-way will be replaced at the Village's expense as part of mainline utility reconstructions, and replacement of aging, defective sanitary sewer laterals on private property shall be replaced at the property owner's expense. Lead laterals need to be replaced within 18 months of discovery.

- A question was asked regarding 1.D.2. about property owners being prohibited from connecting downspouts and/or other private yard drains to the storm sewer lateral. It was suggested that this be re-worded.
- Sisel stated that it could be changed to whatever the Board agrees on.

Schilke/M. Bielinski moved to approve the Village Policy Statement for Reconstruction Projects & Private Lateral Rehabilitation with a change on 1.D.2. Motion carried.

BOARD DISCUSSION/APPROVAL OF SCHOOL CONTRACT FOR 2016-2017

President Mleziva explained that there was a modification on hours and additional built in training in the contract. Mleziva also stated that the contract has not made it to the school yet.

Schilke/Wertel moved to approve the proposed school contract for 2016-2017 with the contingency of the school district not having any changes. Motion carried.

APPROVAL OF LICENSES AND MISCELLANEOUS PERMITS

Wertel/M.J. Bielinski moved to approve Operator's License for Heather A. Bergelin and Cassidy L. Vandrtie. Motion carried.

REPORT OF VILLAGE OFFICIALS

Witte

- All municipalities must comply with State requirements for electronic UDC permits by January 1, 2018.
- The current Building Code is not compliant with state requirements.
- Shared Zoning/Building concerns with the Board.

President Mleziva stated the delegation for authority for Ralph to act on the Village's behalf for electronic UDC permits be placed on the agenda for March.

Konkol

- A copy of the manuscript from General Code was given to Sisel, Delebrea, and Witte for review and all are working diligently to make any changes necessary to the ordinances and get it back to General Code by May 1st. Konkol does encourage the Board members to take some time to come in and review the manuscript. So far only one Board member has taken a look at it.

Cooke

- Rural Development Funding Application is still in the works.
- Schenk will be here on February 20-22 to perform the year-end audit.
- Workers Comp auditor was here on February 2, 2017 to perform the annual audit.
- Tax collections are deposited into our bank account weekly.

Sisel

- There is a question about the property on the Southeast corner of North Avenue and County Road R that was purchased by Larry Dufeck as to whether or not there are any special assessments for Water and Sewer. Water and sewer was installed before that land was annexed into the village by Ryan Radue for the Daybreak Estates second addition. Staff has searched for anything stating there would be special assessments on that property for water and sewer and have come up with nothing. Radue told Sisel he thought he had paperwork on it, but had to look for it. Radue will be given until Wednesday, February 8, 2017 to come up with an agreement that was signed by the Village to special assess the property for water and sewer.
- The Village will be working with Radue on a driveway easement for the property the Village is purchasing from Alaskan Development LLC at the corner of Broadway and Pine Streets. The purchase agreement is contingent on an easement agreement.
- Shared the timeline for Pine Street reconstruction and Woodrow Street sidewalks.
 - Bid advertisement is out
 - Public Hearing on Wednesday, February 22, 2017 at 5:30 pm – 7:00 pm for Pine Street and 7:00 pm – 8:00 pm for Woodrow Street.
 - Bid opening on Thursday, March 2, 2017
 - Bid approval by Village Board on Monday, March 6, 2017

Dzekute

- DEO Delebreaux is spending a lot of time on ordinances, so he is spending more time in the office.
- DEO Delebreaux is still reviewing the Crossing Guard policy.
- Working on updating the Sex Offender ordinance.

Mleziva

- Shared with the Board that the Municipal Garage is back in discussion with IPR. Our attorney met with the engineers and the Village will now bring in Andre Jacques to see if there is anything he can help with. The Attorney feels there is still a grey area in contracting with IPR. President Mleziva will update the board at the March meeting.

COMMENTS/SUGGESTIONS FROM CITIZENS PRESENT REGARDING AGENDA ITEMS

Gerald Steinberger, 508 Jacob Drive, questioned if the Family Dollar was still coming to Denmark. At this point they will break ground in March if everything goes according to planned. Steinberger also had some concerns about snow removal.

Joan Schleis, 407 Highridge Avenue has concerns that the snowplows do not follow the curve on Highridge when plowing, and asked if it could be passed on to plow the snow to the curb.

CLOSED SESSION

Wertel/Schilke moved to convene into closed session pursuant to WIS. Statute 19.32(2), to discuss drafts, preliminary documents and similar materials which are not public records, distributed to board members and staff only, for discussion purposes, including legal opinions.

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RECONVENE INTO OPEN SESSION UNDER WIS. STATUTE 19.85(2) TO TAKE POSSIBLE ACTION ON ITEM(S) IN CLOSED SESSION

Wertel/Selner moved to reconvene into open session. Motion carried.

No action taken.

ADJOURN

Selner/M. Bielinski moved to adjourn at 7:30 p.m. Motion carried.

Minutes submitted by Sherri Konkol, Village Clerk