

March 6, 2017 (Village Board Meeting)

**DENMARK VILLAGE BOARD MEETING  
MONDAY, MARCH 6, 2017  
4:30 P.M., DENMARK VILLAGE HALL**

CALL TO ORDER/ROLL CALL

President Mleziva called the meeting to order at 4:31 p.m. at the Village Hall, 118 E. Main Street, Denmark, WI 54208.

Present: Susan Selner, Vince Wertel, Milton Bielinski, Alan Schilke, Paul Hargarten, Mary Jo Bielinski, Gregory Mleziva

OFFICIALS/STAFF PRESENT

Clerk Sherri Konkol, Treasurer Kim Coogle, Director of Public Works Erika Sisel, DEO Jonathon Dzekute, Building Inspector Ralph Witte, Village Attorney Terry Bouressa

REMARKS/COMMENTS BY VILLAGE PRESIDENT

President Mleziva welcomed all present. He recapped the rules of an open meeting and cited the two opportunities outlined in the agenda where preregistered citizens or anyone present could speak.

PREREGISTERED CITIZENS TO BE HEARD

Wanda Strouf, 430 Jorgensen Street, here to follow up on policing questions she brought to the Village Board on January 9, 2017. Strouf was wondering if a special Facebook page was going to be setup for the Denmark Police Department so people could leave anonymous tips and comments for the police department. It was pointed out to Strouf that we have a direct phone line for the police department with voicemail that is checked daily, for anonymous tips, and the Village currently has a webpage that is updated daily by our Village Clerk. Anonymous tips have always been and will continue to be, followed up by the Police. Any other general comments will need to be brought in front of the Village Board so they can be addressed in a public setting. Anonymous comments concerning police tips on crime, etc. will not be address on Facebook or any other Social Media.

- It was brought up by a board member that Strouf keeps referring to “they” as she is talking, and was asked who is “they”? Strouf stated she is representing people in the community that have questions about the policing. Strouf was again reminded of our policy above.
- Laura Chada was present in the audience and asked if she could comment regarding the policing in the Village. Chada stated that the police are always very helpful and always responded to things she went to them with in a timely manner, and she was very happy and thankful for what they brought to our community.

Art Rademann, 138 Railroad Avenue, would like to know what the procedure is to rezone a building from commercial to residential.

March 6, 2017 (Village Board Meeting)

- President Mleziva stated he needed to go through the process by filing a petition to rezone, and it will then start with the Planning Commission for a recommendation to the Village Board for final approval.

APPROVE CONSENT AGENDA. ALL ITEMS UNDER CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL BE ENACTED UPON BY ONE (1) MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A TRUSTEE SO REQUESTS IN WHICH EVENT THE ITEM WILL BE REMOVED AND PUT ON THE REGULAR AGENDA AS DESIGNATED BY THE VILLAGE PRESIDENT

**Wertel/M.J. Bielinski moved to approve the consent agenda as presented. Motion carried.**

BOARD APPROVAL OF MONTHLY DISBURSEMENTS

**Selner/Wertel moved to approve the monthly disbursements to be paid by the Village. Motion carried.**

RESOLUTION 04-2017 RECOMMENDATION FROM THE PLANNING COMMISSION TO APPROVE REZONING OF PARCEL VD-91-20 LOCATED AT 217 NORTH WALL STREET FROM (R-3) VARIED RESIDENTIAL TO (I-2) HEAVY INDUSTRIAL IN THE VILLAGE OF DENMARK

Discussion

- Heavy Industrial Zoning allows factories.
- Can we revisit the classification of zoning?
- Will there be access to the property from North Wall Street?
- If there is access on North Wall Street could it just be ingress and no egress?
- Could a buffer zone be put there to make it more attractive?
- Is it possible not to have access on North Wall Street?
- Could United Cooperative provide a plan for the board to take a look at?

President Mleziva stated he would have Witte look at options for other classifications of rezoning, and to address all the other concerns the Village residents brought up during the Public Hearing to see if we can find a common ground that works for everyone involved.

**No action was taken by the board and this agenda item was tabled until more information is available to the board.**

BOARD APPROVAL OF RECOMMENDATION FROM THE PUBLIC WORKS AND STREETS COMMITTEE ON THE SNOW REMOVAL CONTRACT

Chairman M. Bielinski stated the recommendation is to continue with Pro 1 and the three year contract that was offered.

**M. Bielinski/Wertel moved to approve the three year snow removal contract with Pro 1. Motion carried.**

BOARD APPROVAL FOR THE BUILDING INSPECTOR TO FILE PERMITS ELECTRONICALLY.

March 6, 2017 (Village Board Meeting)

**Selner/M. Bielinski moved to approve authority of Building Inspector to file building permits electronically. Motion carried.**

BOARD DISCUSSION/POSSIBLE ACTION ON MUNICIPAL GARAGE

Mleziva stated that the Village has been working with IPR and the possibility of constructing a municipal garage. He and staff met with Andre Jacque, the engineers and the attorneys. He stated final thoughts from our attorney on the project will need to be held in closed session per Attorney Bouressa.

**No action taken.**

BOARD DISCUSSION/APPROVAL ON BUILDING CODE AMENDMENT

President Mleziva addressed Attorney Bouressa on this. Bouressa stated areas of concern need to be identified, and he sent comments to Witte for clarification.

President Mleziva stated we need to have Witte communicate with Bouressa what he needs to have done. Board directed staff, Attorney Bouressa, and the Building Inspector to get a draft of the ordinance done for our next meeting if possible.

BOARD DISCUSSION/APPROVAL AREA DEVELOPMENT PLAN CONTRACT

President Mleziva explained that the Area Development Plan is not the next step to developing land. The Village will be updating their Comprehensive Plan in 2018, and the Area Development Plan is directly related to the Comprehensive Plan. So, both will be done together in 2018.

BOARD DISCUSSION/APPROVAL OF SCHOOL CONTRACT FOR 2016-2017

President Mleziva stated that the contract was approved at the February 6, 2017 meeting with pending school changes. The school came back with some amendments to the contract:

- The high school principal requested the DEO be available from Noon – 1:30 p.m. each day on days the DEO is not at other schools.
- Administrator Klaubauf sent a calendar for scheduled events through the end of the school year.
- This allows flexible time for training to meet the needs of the district, and still allows some flexible time for unforeseen events.
- At the end of each month, through the remainder of the year, I would like a schedule from the DEO/Village with hours and duties listed for the DEO for that month. I would like this report no later than 5 days after the month ends.

The Board agreed with the amendments, but would like to strike the requirement for the schedule from the DEO/Village with hours and duties listed for the DEO for that month.

BOARD DISCUSSION ON STORMWATER ISSUE AT 888 WOODROW STREET

A resident is concerned regarding a storm water issue at 888 Woodrow Street. Discussion was had between the resident and the Board.

March 6, 2017 (Village Board Meeting)

President Mleziva stated that the Board needs guidance on how to proceed, so this agenda item was delegated to Attorney Bouressa for guidance for the Board. Bouressa stated he will need 30 days to get back to the Board, and it will be a future agenda item.

**BOARD DISCUSSION/ACTION ON RIGHT-OF-WAY ORDINANCE, POLICY, PERMIT AND FEE SCHEDULE APPROVAL.**

Attorney Bouressa stated because a Right-of-Way Ordinance never existed in the Village, and it has impact fees, there needs to be a Public Hearing for adoption at a later date.

**BOARD DISCUSSION/ACTION ON AMENDMENT TO ORDINANCES TO ELIMINATE THE FEES WITHIN THE ORDINANCES AND REFER TO THE FEE SCHEDULE.**

Attorney Bouressa stated this was an amendment to clean up ordinances, as fees are currently included within the ordinance. This amendment will provide the Village the ability to change applicable fees without amending ordinances providing for imposition fees and refer to a fee schedule. This amendment will also go to the Public Hearing and be adopted at a later date.

**REPORT OF VILLAGE OFFICIALS**

**Dzekute**

- There was a meth bust in the Village and one person was taken into custody. The investigation was handled by the Brown County Drug Task Force.
- DEO Delebreaux is still spending time on the recodification.
- Wanted to remind residents with the warmer weather coming that the state statute for pedestrians is to walk on the left side of the highway.
- Also advised residents to be careful of scams.

**Sisel**

- Drainage issue in Memorial Park still needs attention.
- Century-Link is doing a project in the Village's right-of-way that we are working on a permit for.

**Cooke**

- Rural Development Funding application is in final stages, funding will be used for future projects.
- Schenck will be ready to present their review of our 2016 financials at the March 20<sup>th</sup> meeting.
- Letters were sent to Woodrow Street residents regarding the Salm's donation for sidewalk construction.

March 6, 2017 (Village Board Meeting)

**Konkol**

- Shared with the Board that any Municipal training or meeting that she attends, the Pledge of Allegiance is done before starting any business, and feels it would be good practice to do before the Board meetings.

The Board agreed and will be starting meetings with the Pledge of Allegiance.

**COMMENTS/SUGGESTIONS FROM CITIZENS PRESENT REGARDING AGENDA ITEMS**

Charles Collier, The Denmark News, missed the Public Hearing and asked what the plan is.

- President Mleziva explained that United Cooperative is landlocked and would like to purchase the parcel to park equipment.

Scott Wagner, 212 North Wall Street, asked why the Village allowed the property at 217 North Wall Street to become a salvage yard. Asked if the parking ordinance has changed and if cars are now allowed to be parked on the grass.

- President Mleziva explained that the current board was not in place when this took place, but he did assure Mr. Wagner that the board is being very proactive in addressing these types of concerns in our recodification and working with our new building inspector.

Edward Novak, 203 North Wall Street, If United Cooperative brings in a plan will it show what they will be doing near the neighboring properties?

- President Mleziva stated that yes the site plan should show what they will be doing right up to the abutting properties.

Laura Chada, 133 East Pine Street, just wanted to share that it has been 5 or 6 years since she has been at a board meeting, and it sure is a lot more pleasant than it has been in the past. She feels everyone is treated with respect, and allowed to express their opinion without criticism.

Scott Wagner, 212 North Wall Street, asked if residents would be notified of future meetings regarding the rezoning of 217 North Wall Street.

- Konkol stated she will send agendas to all the residents that were sent the notice of Public Hearing.

**ADJOURN**

**Wertel/M.J. Bielinski moved to adjourn at 6:55 p.m. Motion carried.**

Minutes submitted by Sherri Konkol, Village Clerk